

Grafton Housing Authority

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MINUTES

Grafton Housing Authority

June 8, 2021

2:00 PM

Meeting was held virtually through zoom

2021 SEP -9 PM 2:27

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A meeting of the Grafton Housing Authority was held on June 8, 2021, at 2:00 PM through zoom. James Gallagher, David Robbins, Shawn McAvey, Lisa Kelley and Jack Kelley were present. Richard Shaw, GHA accountant was also present.

Meeting minutes from the April meeting were approved. A May meeting was not held. March and April Budget Balance Sheets were reviewed.

- Old Business:
 - Both the Annual Plan and ED contract were submitted to DHCD for review/approval.
- New Business:
 - The Maxwell Dive office and community room are scheduled to re-open to the public effective July 1. Forest Lane is schedule to re-open August 1, after the floor replacement is complete.
 - Maxwell Drive community room and office building flooring replacement project in the amount of \$6,202 was approved and completed by K&R Developers.
 - Final Payment in the amount of \$4,562.50 and final completion of FISH 110066, McHale paving project were approved.
 - 2021 Budget Revision to revert the initial 4% that was cut at the beginning of Fiscal Year 2021, was approved.
 - Employee timesheets were signed.
 - The possibility of a management agreement between the Grafton HA and another HA was discussed. Rick Shaw was in attendance to explain the logistics. Future opportunities to enter in a management agreement will be discussed if they arise.
- Public Comment – No Public comment – A zoom link was posted for tenants and public to join the meeting.
- Meeting adjourned at 2:45 PM.

Respectfully submitted,

approved

Amanda Brady, Secretary